



WHAT TO DO IN THE EVENT OF AN OSHA INSPECTION

In the event that your construction site is visited by an OSHA Compliance Officer (Inspector), do the following **before** you allow him/her to conduct the inspection:

1. **Ask the Compliance Officer the following:**
 - A. Name
 - B. Region and area office he/she is from
 - C. Purpose of the inspection - this is usually due to one of the following:
 1. A fatality on the site
 2. An accident in which five or more workers were hospitalized in the same accident
 3. A target industry
 4. A complaint or referral (usually from an employee but could be from someone else)
 5. Random inspection
 6. Other
2. **What does he/she want to inspect, or does he/she want to inspect the entire site?**

3. **Telephone the answers to the above questions to the following, in order of preference:**

A. Al Lesure (330) 725-6090

Cell:

B. Safety Professionals LLC's

Representative (330) 677-4433

4. **After reporting the answers to the above questions, indicate to the OSHA Compliance Officer that the company representative wants to be involved in the jobsite audit and will be on his/her way within 1 hour:**

A. If further arrangements are required, place the OSHA Compliance officer in direct contact with the company representative.

B. Answer **only** the questions the OSHA Compliance Officer asks.

Do not offer additional information.

5. After the inspection, the OSHA Compliance Officer may or may not have a **closing conference**. If he/she does, take notes, and be sure you understand the nature of the violations he/she mentions to you. Do not hesitate to ask questions for your benefit of understanding. If the OSHA Compliance Officer advises you that the closing conference will be at a later date, try to help him/her determine that date, or he/she may say that he/she will call and make an appointment for the closing conference.

6. After the OSHA Compliance Officer leaves the site, telephone one of the persons in **Item 3** above (**In order of preference**) to report the outcome of the inspection.